

Work at NATIONS!

Position: Jr. Support Analyst

Application Deadline: November 9, 2025

Start Date: Immediate

Work hours: Monday to Friday, from 7:30 a.m. to 4:30 p.m. or from 8:00 a.m. to 5:00 p.m. Occasional work on Saturdays or at alternative times may be required to support events.

Main responsibilities: Assist in maintaining the IT infrastructure to ensure systems are always available to students, teachers, and administrative staff. Provide basic technical support to end users. Diagnose and resolve hardware and software issues promptly. Support the maintenance of IT equipment such as computers, printers, and projectors. Install and configure operating systems, educational software, and administrative tools. Track and manage support tickets through the helpdesk system. Provide technical assistance during events, including the setup and operation of sound systems, microphones, video, and projection equipment.

Requirements: Technical degree or ongoing undergraduate studies in Information Technology, Computer Science, or related fields. Advanced English proficiency. Basic knowledge of Windows operating systems. Agility, efficiency, strong communication skills, and the ability to work collaboratively. Proactivity and eagerness to learn. Alignment with the school's mission, vision, and values. Desirable qualifications include familiarity with ChromeOS/macOS, experience in sound setup, and prior experience in technical support or customer service.



School of the Nations
Escola das Nações

Equal Employment Opportunity

We provide equal employment opportunities to all individuals regardless of race, color, religion, sex, national origin, age, disability, genetic information, sexual orientation, gender identity, or any other characteristic protected by applicable laws.

All employment-related decisions, including hiring, retention, and promotion, are based solely on an individual's qualifications, performance, skills, and merits relevant to the job requirements.

We encourage people with a disability to apply.

How to apply

Please send your résumé and portfolio/cases to our Human Resources department at recrutamento.externo@edn.org.br by November 9, 2025.

The portfolio/cases can be shared via a Behance link, websites, Drives, or individual PDF files. Please include the title of the position you are applying for in the subject line of the email.

About us

We educate students to be world citizens based on standards of academic, bilingual and ethical excellence to develop their capacities to know, love and serve humankind.

We seek caring, dedicated professionals to contribute to our school community by making a difference in our students' lives.

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The School

School of the Nations is an international, private, not-for-profit, coeducational, dual-language school. We are accredited internationally by New England Association of Schools and Colleges (NEASC), and nationally by the Secretary of Education of the Federal District. We provide a rigorous bilingual academic curriculum complemented by our moral education program, the arts, and sports. Moral education fosters students' understanding of the dynamic role they play in constructing a peaceful, just, and sustainable society. Students may take preparatory and university-level classes and earn the Brazilian, American, and AP Capstone® diplomas.

Our History

School of the Nations was established as a place where children from different countries of diverse backgrounds could build a learning community where they could learn to live peacefully together as “world citizens” in a safe, healthy, happy environment while excelling academically through a challenging, college-preparatory curriculum enriched by values and ethics. Our Founders' vision became reality on September 1, 1980.

The school opened with only 17 students and three rented classrooms in the recently built Independent British Institute (IBI). By 1981, the School had grown to 37 students, and classrooms occupied an entire wing of the Presbyterian Institute in Lago Sul, Brasília. Over the next three years, School of the Nations would grow to serve nearly 100 students. In August 1987, the School, with its 140 students, moved to its current location, on a beautiful campus in a peaceful neighborhood in Brasília. In 2002, we inaugurated our second campus, just across from the first, to host our Early Childhood Education program for students from 2 to 6. Our community and school continue to grow. Today, School of the Nations educates over 700 students.

Mission

Educate students to be world citizens based on standards of academic and ethical excellence to develop their capacities to know, love, and serve humankind.

Vision

School of the Nations strives to be exemplary among Brazilian and international schools for its commitment to world citizenship and for helping young people develop outstanding academic, ethical and spiritual qualities and a clear understanding of their roles in building a better world.

Accreditation

School of the Nations is accredited internationally by the New England Association of Schools and Colleges (NEASC) and nationally by the Secretary of Education of the Federal District.



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